Cabinet Office

CARBON REDUCTION PLAN GUIDANCE

Notes for Completion

Where an In-Scope Organisation has determined that the measure applies to the procurement, suppliers wishing to bid for that contract are required at the selection stage to submit a Carbon Reduction Plan which details their organisational carbon footprint and confirms their commitment to achieving Net Zero by 2050.

Carbon Reduction Plans are to be completed by the bidding supplier[1] and must meet the reporting requirements set out in supporting guidance, and include the supplier's current carbon footprint and its commitment to reducing emissions to achieve Net Zero emissions by 2050.

The CRP should be specific to the bidding entity, or, provided certain criteria are met, may cover the bidding entity and its parent organisation. In order to ensure the CRP remains relevant, a Carbon Reduction Plan covering the bidding entity and its parent organisation is only permissible where the detailed requirements of the CRP are met in full, as set out in the Technical Standard[2] and Guidance[3], and all of the following criteria are met:

- The bidding entity is wholly owned by the parent;
- The commitment to achieving net zero by 2050 for UK operations is set out in the CRP for the parent and is supported and adopted by the bidding entity, demonstrated by the inclusion in the CRP of a statement that this will apply to the bidding entity;
- The environmental measures set out are stated to be able to be applied by the bidding entity when performing the relevant contract; and
- The CRP is published on the bidding entity's website.

Bidding entities must take steps to ensure they have their own CRP as soon as reasonably practicable and should note that the ability to rely on a parent organisation's Carbon Reduction Plan may only be a temporary measure under this selection criterion.
The Carbon Reduction Plan should be updated regularly (at least annually) and published and clearly signposted on the supplier's UK website. It should be approved by a director (or equivalent senior leadership) within the supplier's organisation to demonstrate a clear commitment to emissions reduction at the highest level. Suppliers may wish to adopt the key objectives of the Carbon Reduction Plan within their strategic plans.

A template for the Carbon Reduction Plan is set out below. Please complete and publish your Carbon Reduction Plan in accordance with the reporting standard published alongside this PPN.

---

[1] Bidding supplier or 'bidding entity' means the organisation with whom the contracting authority will enter into a contract if it is successful.

[2] Technical Standard can be found at:
https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/991625/PPN_0621_Technical_standard_for_the_Completion_of_Carbon_Reduction_Plans__2_.pdf

[3] Guidance can be found at:
https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/991623/Guidance_on_adopting_and_applying_PPN_06_21___Selection_Criteria___3_.pdf

Carbon Reduction Plan

Supplier name: Menarini UK Ltd

Publication date: 22nd April 2024

Commitment to achieving Net Zero

Menarini UK Ltd is committed to achieving Net Zero emissions by **2050**.

Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline Year: 2022	
Additional Details relating to the Baseline Emissions calculations.	
Menarini UK Ltd previously reported their GHG Emissions in 2022. 2023 is the second year of reporting and will use 2022 as a base year. *The baseline includes Scope 1, Scope 2, and the subset of Scope 3 as described in the central UK Government's PPN 06/21.*	
Baseline year emissions: 2022	
EMISSIONS	**TOTAL (tCO_2e)**
Scope 1	**47.20**
Scope 2	**21.97**
Scope 3 (Included Sources)	**1275.97**
Total Emissions	**1345.15**

Current Emissions Reporting

Reporting Year: 2023	
EMISSIONS	**TOTAL (tCO_2e)**
Scope 1	**100.39**
Scope 2	**26.25**
Scope 3 (Included Sources)	**1125.13**
Total Emissions	**1251.77**

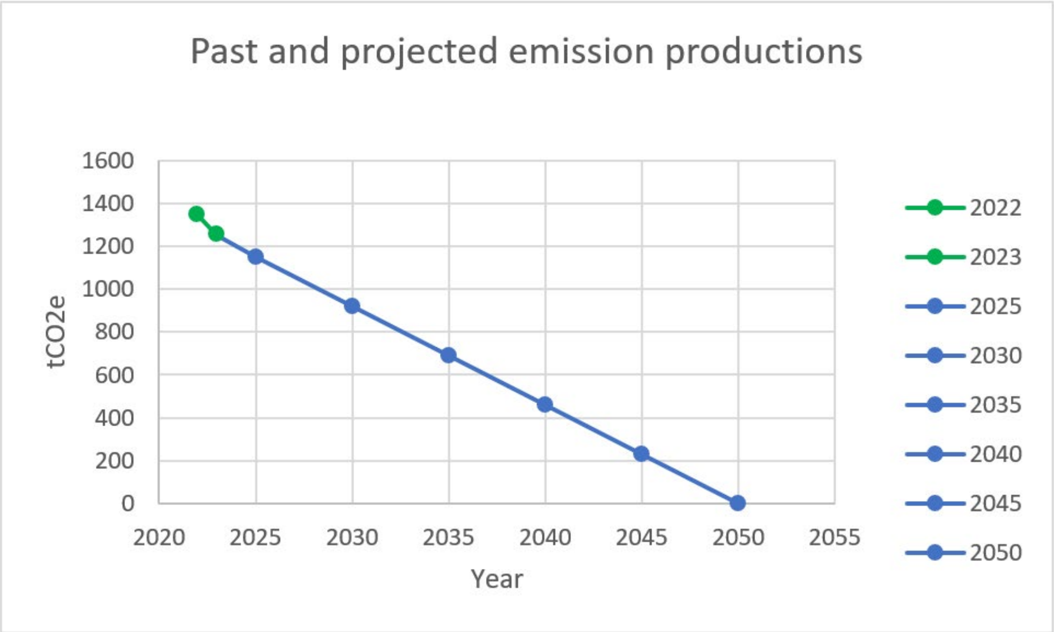
Emissions have increased in the following sections: direct emissions from mobile combustion, indirect emissions from imported electricity, emissions from upstream transport and distribution for goods, emissions from employee commuting, emissions from business travel, and emissions from use of assets

Emissions have decreased in the following sections: emissions from downstream transport and distribution for goods, and emissions from disposal of solid and liquid waste both decreased.

Despite this asymmetry, overall emissions have decreased by 6.94%. This is largely due to the largest share of emissions coming from downstream transportation and distribution of goods, which oversaw a significant reduction of 18.1% in emissions produced.

Emissions reduction targets

In order to progress to achieving Net Zero, we have adopted the following carbon reduction targets based off actual emission productions from the 2022 and 2023 reports.



Carbon Reduction Projects

The company has committed to annual reporting of its GHG emissions and reductions. Annual reporting will be compared against the CRP targets to determine performance, and to highlight further areas of improvement in data collection and operations.

Menarini UK have previously stated their desire to conduct the following:

- Transitioning all company car and car allowance drivers to electric vehicles.
- Working with our distribution partners to reduce downstream CO2 emissions in our supply chain.
- Minimising international travel through increased use of electronic meetings.
- Offsetting any remaining carbon emissions.

Progress on targets:

Transitioning all company car and car allowance drivers to electric vehicles.

- Comparing the 2023 report to 2022, the number of electric/hybrid vehicles utilised by employees, for non-commuting journeys, changed from 17 out 25 of vehicles to 48 out of 106 vehicles. Thus, percentage wise there was a reduction in the utilisation of electric/hybrid vehicles from 68% to 45%.

Working with our distribution partners to reduce downstream CO2 emissions in our supply chain.

- As aforementioned, downstream emissions reduced by 18.1%. It is important to note that the method of counting changed to amalgamate data to a single journey, when it had the same end destination and shared a date. This was done on the recommendation of Menarini UK.

Minimising international travel through increased use of electronic meetings.

- An area of significant increase was air travel. Flights increased from 113 to 183, an increase of 162%. International flights increased from 106 to 142, an increase of 134%. However, the most notable increase occurred mostly due to domestic flights, growing from 7 to 41 (586%), and when discounting trips to Northern Ireland, this translates to an increase from 2 to 29 (1450%). Therefore there is scope for improvement for travel within Great Britain.

- Additional potential future target: Minimising domestic air travel through alternate methods of transport or electronic meetings.

Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard[4] and uses the appropriate Government emission conversion factors for greenhouse gas company reporting[5].

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard[6].

This Carbon Reduction Plan has been reviewed and signed off by the board of directors overleaf.

Signed on behalf of the Supplier:

………………………………………………………………….

Date: ……………………………….

[4] https://ghgprotocol.org/corporate-standard
[5] https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting
[6] https://ghgprotocol.org/standards/scope-3-standard